

The Fund Office Report

Important News About Your Employee Benefit Programs in the Construction Trades Branch of Steamfitters' Local 638

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Vacation Plan Payout Checks

The Semiannual Vacation Plan disbursements will be processed the first week of April. For those members who have enrolled in direct deposit, otherwise known as Electronic Fund Transfer (EFT) disbursements will be processed on April 6th and the funds should be received in your bank account on file on April 7th. For those members who will be receiving a check by mail, checks should be processed and mailed from the Fund Office by Friday, April 8th. You should receive the check by Friday, April 15th, at the latest.

Please remember, you may enroll at any time to have your benefits paid by the Fund Office through direct deposit, otherwise known as Electronic Fund Transfer (EFT). To enroll in direct deposit, you can find the EFT Authorization Form online at www.steamfitters.com/construction-forms.asp or call the Fund Office at (212) 465-8888, menu option 9. For those members who have direct deposit and have changed or closed out the account on file with the Fund Office, please contact the Fund Office at the above number immediately.



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The Steamfitters
Industry Fund Office

Please take a moment to look at the Fund Office website at www.steamfitters.com. You will find information regarding updates and changes to benefits, wage rates, all work history, cash balances, a member section to update your address, e-mail address and other personal information, the ability to review all disbursement information from the Fund Office, a forms section, i.e. a form to enroll in direct deposit, and much more. For questions regarding registering for the member login or for questions or comments regarding the Fund Office Website call the Fund Office at (212) 465-8888, menu option 7.

The Steamfitters' Industry Fund Office is scheduled to move in the summer of 2016.

The Office is moving from New York City to Long Island City.

The new address will be:

27-08 40th Avenue
2nd Floor

Long Island City, NY

11101-3725



Thinking about Retirement?

If you are thinking about retirement, we encourage you to make an appointment to schedule an interview with the Pension Department.

If you already know when you want to retire, be sure to contact the Pension Department at least 3 months prior to your retirement date in order to receive your pension application materials. The application must be completed at least 30 days, but no more than 180 days prior to the effective date.

Please call the Fund Office at (212) 465-8888, menu option 3, for the Pension Department.



Notary services are available to our members at the Fund Office. Make sure to have proper identification items with you in order to take advantage of these services which are specific to Fund Office forms. Acceptable identification items are state driver's licenses and a non-drivers ID, passports, federal ID's such as military identification cards, state, county and local government ID's.

Remember Keep Your Pay Stubs

Please review your pay stubs against your Statement of Earnings each quarter. Should a discrepancy ever arise upon reviewing posted hours on your Statement of Earnings against your pay stubs, contact the Remittance Department at (212) 465-8888, option 5. Please be prepared to provide copies of your pay stubs to the Fund Office.

The Steamfitters'
Industry Fund Office
5 Penn Plaza 21st Floor
New York, NY 10001-1887
Telephone:
(212) 465-8888
Email:
FundOffice@steamny.com
Website:
www.steamfitters.com



The Steamfitters' Industry Educational Fund

The new Steamfitters' Industry Educational Fund Summary Plan Description Booklet, was published and mailed to our members in the early part of April. The Summary Plan Description contains a wealth of information and is a great reference guide. Please make sure to hold onto the new publication and dispose of your old one. Please contact the Fund Office at (212) 465-8888, menu option 7, if you have any questions regarding the material or if you did not receive a booklet. You may also find the information online at www.steamfitters.com.

PRIVACY POLICY



Please be advised that for your own security, the Fund Office will not provide any personal information, including hours paid or account balances, over the phone. You are encouraged to check your account balances using our online system at www.steamfitters.com. Please contact the Fund Office at (212) 465-8888, menu option 7, if you have any questions regarding log-in information.

NOTIFICATION OF DIVORCE TIMELY NOTIFICATION IS IMPERATIVE

Keeping the Fund Office up to date regarding changes in your life is important. In the event of a divorce, it is imperative for the Fund Office to remove any dependents from coverage whom we should no longer include on premium payments, in order to prevent the utilization of ineligible benefits, to offer COBRA coverage within 60 days from the date of divorce (required by law) and to avoid delaying a prospective retirement process. **Please be aware participants are financially liable for the costs the Welfare Fund incurs due to your non-notification.**

To report a divorce to the Fund Office immediately upon its completion call the Welfare Fund at (212) 465-8888, menu option 4. You will be instructed to submit a full copy of your judgment of divorce document. If your divorce document is not yet available from the court or municipal clerk, you will be required to complete a pre-printed affidavit.

In order to prevent any delays in your prospective retirement process the Pension Department requires the following divorce documentation to determine whether your former spouse is entitled to a portion of your benefits from the Pension Plan: Judgment of Divorce, Settlement Agreement or Stipulation of Settlement, Findings of Fact and Conclusion of Law. You will be required to furnish these documents when you apply for your retirement benefits. If at that time it is determined that a former spouse is entitled to a portion of your Pension benefits and we do not have the appropriate records on file, it will delay your retirement.

You should also report events such as a change of address, a new spouse, a birth, adoption of a child, your entrance or discharge from military service, disability and changes to your beneficiaries.

Trustee Appointments *of January 1, 2016*

Education Fund:	Robert Bartels, Jr. Kevin Connolly	Supplemental Retirement Plan:	Patrick Daly
Pension Fund:	Patrick Daly	Vacation Plan:	Jeremy Sheeran
Security Benefit Fund:	Christopher Kraft	Welfare Fund:	William Wangerman