The Fund Office Report

The Steamfitters' Industry Local 638 Fund Office, 27-08 40th Avenue, 2nd Floor, Long Island City, NY 11101-3725 Telephone: (212) 465-8888 E-mail: FundOffice@steamny.com Website: www.steamfitters.com

Volume 13, Issue 4

October 2024

Vacation Plan Payout Checks

The semiannual Vacation Plan disbursements will be processed the second week of October. For those members who have enrolled in direct deposit, otherwise known as Electronic Funds Transfer (EFT) disbursements will be processed on Wednesday, October 9th and the funds should be received in your bank account on file on Thursday, October 10th. For those members who will be receiving a check by mail, checks should be processed and mailed from the Fund Office by Friday, October 11th. You should receive the check by Friday, October 18th at the latest.

Please remember, you may enroll at any time to have your benefits paid by the Fund office through direct deposit. To enroll in direct deposit, you can find the EFT Authorization Form online at www.steamfitters.com in the Forms section, or call the Fund Office at (212) 465-8888, option 9 to be mailed a copy of the form. To enroll in direct deposit directly on the member self-service link, go to www.steamfitters.com and select member at the top of the page you will be directly linked to the members logon screen.

For those members who have direct deposit and have changed or closed the account on file, please contact the Fund Office at the above number immediately.

Online Self-Service Portal

We would like to remind you that you can access your benefits account via the Self-Service portal. Utilizing any device, go to www.steamfitters.com and navigate to "Members". Once logged into your account, you can take advantage of the portal's many functions listed below:

- Profile—view and edit your information
- Documents—view letters and statements
- E-forms—apply for benefits electronically
- Secured Messages—send and receive messages to and from the Fund Office
- Dependent & Beneficiaries—view/add/change your dependents and/or beneficiaries
- Work History—compare your hours to paystubs
- Cash Funds—review your balances (Security Benefit, Vacation, HRA)
- Disbursements—review this section for benefit payment details
- Eligibility—review health coverage status
- Pension Estimate—generate based on your expected retirement date
- Direct Deposit/EFT—add or update your bank account information





Retirees Eligible for Lifetime Health Coverage

For eligible members who have attained the age of 65 & are not currently employed, you and your spouse *must* apply for and show proof of **Medicare Part A and Part B enrollment**, If you are not enrolled by your 65th birthday, you may be in danger of losing this coverage permanently.

Additionally, if you or your spouse, are currently or will be receiving an SSA disability award, you <u>must</u> notify the Fund Office immediately!

Notification of Divorce

Keeping the Fund Office up to date regarding changes in your life is important. In the event of a divorce, it is imperative for the Fund Office to remove any dependents from coverage whom we should no longer include on premium payments, in order to prevent the utilization of ineligible benefits, to offer COBRA coverage within 60 days from the date of divorce (required by law) and to evoid delaying a proposetive retirement process.



to avoid delaying a prospective retirement process. Please be aware participants are financially responsible for the costs the Welfare Fund incurs due to your non-notification.

To report a divorce to the Fund Office immediately upon its completion call the Welfare Fund at (212) 465-8888, menu option 4. You will be instructed to submit a full copy of your judgment of divorce document. If your divorce document is not yet available from the court or municipal clerk, you will be required to complete a pre-printed affidavit.

In order to prevent any delays in your prospective retirement process the Pension Department requires the following divorce documentation to determine whether your former spouse is entitled to a portion of your benefits from the Pension Plan: Judgment of Divorce, Settlement Agreement or Stipulation of Settlement, Findings of Fact and Conclusion of Law. You will be required to furnish these documents when you apply for your retirement benefits. If at that time it is determined that a former spouse is entitled to a portion of your Pension benefits and we do not have the appropriate records on file, it will delay your retirement.

You should also report events such as a change of address, a new spouse, a birth, adoption of a child, your entrance or discharge from military service, disability and changes to your beneficiaries.

Security Benefit Fund Tax Withholding

We would like to remind you of a change that took place on January 1, 2023, regarding tax withholding elections for Security Benefit Fund applications. Please be advised of the following:

- Tax withholding elections are not available on SBF applications.
- Please complete the W-4 and IT-2104 forms if you would like to adjust your tax withholding on any SBF disbursements. These forms are available on our website, www.steamfitters.com.
- Upon receipt of these tax forms, we will use the elected withholdings for all SBF taxable disbursements.
- If we do not receive these tax forms, we will continue to use the tax elections you currently have on file.
- If you do not have any tax election on file and fail to provide a Form W-4, you will be treated as a single filer with no other adjustments.

If you have any questions regarding this matter, please do not hesitate to contact the Disbursements Department at (212) 465-8888, menu option 8.

Return to Work Pensioners

If you have a minimum of 1,000 hours earned in 2024 you are eligible for an additional year of Pension credit. An additional Pension credit for 2024 becomes payable effective February 1, 2025 at the earliest. Places he gives have fits are not roid automatically, you must apply to



at the earliest. **Please be aware, benefits are not paid automatically, you must apply.** For an application, contact the Fund Office at (212) 465-8888, menu option 3 for the Pension department. Your application must be submitted at least 30 days prior to your benefit effective date. As an example, if your effective date is February 1, 2025 a valid application must be received no later than January 1, 2025.

Steamfitting Industry Assistance Program (SIAP)



The Assistance Program helps members and their families dealing with alcoholism, drug abuse, misuse of prescription drugs and with emotional problems. Please contact our director, Roger Ross at (212) 563-0342.

Please be assured that all calls are kept STRICTLY CONFIDENTIAL.