

The Fund Office Report

Important News About Your Employee Benefit Programs in the
Metal Trades Branch of Steamfitters' Local 638

Volume 3, Issue 1

January 2014

**Inside
this
issue:**

**2013
Tax Forms**

**Enhanced
Fund Office
Website**

**Prescription
Drugs**

**SBC &
Privacy
Notice**

Retirement

**Remember
to Keep
your Pay
Stubs**

**Steamfitting
Industry
Assistance
Program**



2013 Tax Forms

The 1099-R tax forms will be mailed by January 31, 2014 as required by law. If you have any questions, please feel free to contact the Fund Office at (212) 465-8888, extension 233.

Enhanced Website - www.steamfitters.com

Please take a moment to look at the new Fund Office website launched this past November. The website address remains the same, www.steamfitters.com, however the layout has been updated making it easier to navigate. The website provides you with information regarding updates and changes to benefits, wage rates, a member section to update your address, e-mail address and other personal information, the ability to review payment distribution information from the Fund Office as far back as 2001, a forms section, i.e. a form to enroll in direct deposit, and much more.

For questions regarding registering for the member login call the Fund Office at (212) 465-8888, extension 236. For questions regarding enrolling for direct deposit call the Fund Office, extension 258.



**The Steamfitters
Industry Fund Office**



EXPRESS SCRIPTS®

Prescription Drugs

Express Scripts introduced their enhanced website which is designed to make prescription management faster and easier. All the information you need most is now available on one page. You will also have anywhere, anytime access. You'll be able to manage prescriptions from your smart phone, desktop computer or laptop. You may scan the QR code with your smart phone to be directed to Express Scripts or you may also log in at Express-Scripts.com to see for yourself.



The Metal Trades Branch
c/o The Steamfitters'
Industry Fund Office
5 Penn Plaza
21st Floor
New York, NY 10001-1887
Telephone:
(212) 465-8888
E-mail:
FundOffice@steamny.com
Website:
www.steamfitters.com



WTC In Progress
January 2014

Summary of Benefits and Coverage & Privacy Notice

All participants will be receiving a Summary of Benefits and Coverage (SBC) and a Privacy Notice sometime in June. This material is for informational purposes only and will be distributed in accordance with the Patient Protection and Affordable Care Act (PPACA).

The Summary of Benefits and Coverage is in chart form and lists what the Plan covers. It must be distributed annually before each plan year begins. The Welfare Fund's plan year is July 1st through June 30th.

The Privacy Notice describes how medical information about you may be used and disclosed and your access rights to this information.

Thinking about Retirement?

If you are thinking about retirement we encourage you to make an appointment to schedule an interview with the Pension Department to find out about the process.

If you already know when you want to retire, be sure to contact the Pension Department at least 3 months prior to your retirement date in order to receive your pension application materials. The application must be completed at least 30 days, but no more than 180 days prior to the effective date.

Please call the Fund Office at (212) 465-8888, menu option 3 for the Pension Department.



Remember to Keep your Pay Stubs

Please review your pay stubs against your Statement of Earnings. Should a discrepancy ever arise upon reviewing posted hours on your Statement of Earnings against your pay stubs, contact the Remittance Department at (212) 465-8888, option 5. Please be prepared to provide copies of your pay stubs to the Fund Office.

Steamfitting Industry Assistance Program (SIAP)

We're Here to Help!

We help members and their families dealing with alcoholism, drug abuse, misuse of prescription drugs and with emotional problems which may prevent you from functioning normally. Contact our Director of SIAP, Roger Ross at (212) 563-0342.

Please be assured all calls are kept **STRICTLY CONFIDENTIAL**.

